### Application Cover Sheet – Assistant Curator

Please complete this cover sheet and submit to applications@moadoph.gov.au along with your resume and your ‘pitch’.

|  |
| --- |
| Advertised Role |
| Position Title: | **Assistant Curator – APS Level 5** |
| Personal Details |
| Title: |  |
| Full Name: |  |
| Residential Address: |  |
| Email Address: |  |
| Phone No: |  |
| Are you an Australian Citizen?*(Please note, employment is contingent on Australian citizenship)* | [ ]  YES [ ]  NO - Specify current citizenship and residency/visa status: |
| **Workplace Diversity** |
| Are you an Aboriginal or Torres Strait Islander? | [ ]  No [ ]  Yes [ ]  Prefer not to answer |
| Do you have a disability?If ‘Yes’ do you require any reasonable adjustments to be made, of facilities provided to enable you to attend an interview or to carry out the job for which you are applying? *Adjustments may include but are not limited to: Wheelchair access, additional reading time, AUSLAN or other language interpreter and documents provided in a larger text or different font.* | [ ]  No [ ]  Yes [ ]  Prefer not to answer[ ]  No [ ]  Yes Comment:  |
| Are you from a culturally or linguistically diverse background? | [ ]  No [ ]  Yes [ ]  Prefer not to answer |
| Gender: | [x]  Male [ ]  Female[ ]  X or non-binary [ ]  Prefer not to answer  |
| Do you identify as LGBTIQA+? | [ ]  No [ ]  Yes [ ]  Prefer not to answer |
| **Additional Comments:** |  |

|  |
| --- |
| **Employment Details** |
| Are you currently employed in the Australian Public Service (APS)? | [ ]  NO [ ]  YES – Provide details below: |
| Dept/Agency: |  |
| AGS Number: |  |
| Classification: |  |
| Employment | [ ]  Ongoing [ ]  Non-Ongoing |
| Are you employed by another organisation? | [ ]  NO [ ]  YES – Provide details below: |
| Organisation: |  |
| Employment Type | [ ]  Permanent [ ]  Temporary |
| Do you have a security clearance issued by AGSVA? | [ ]  NO[ ]  YES – Specify level: If you answered no – you must be willing to obtain and maintain a Baseline security clearance after your commencement. There is no cost to you to obtain the clearance. |

|  |
| --- |
| Referees  |
| Referee One |
| **Name:** |  |
| **Place of work:** |  |
| **Relationship to you:** |  |
| **Phone:** |  |
| **Email** |  |

|  |
| --- |
| Referee Two |
| **Name:** |  |
| **Place of work:** |  |
| **Relationship to you:** |  |
| **Phone:** |  |
| **Email** |  |

|  |
| --- |
| Disclosures |
| RedundancyHave you received a redundancy from an APS agency or non-APS Commonwealth employer in the last 12 months?[ ]  NO [ ]  YES – Specify your redundancy benefit expiry date: |
| Code of ConductIn the past 5 years, have you been determined or found to have breached the APS Code of Conduct during any previous APS employment? In the past 5 years, have you resigned from any previous APS employment during or following an investigation into allegations you may have breached the APS Code of Conduct? In the last 10 years have you been dismissed from your employment, including the APS or a private sector employer, not including redundancy?  | [ ]  NO [ ]  YES[ ]  NO [ ]  YES[ ]  NO [ ]  YES |
| **Additional Comments:** |  |

|  |
| --- |
| Checklist and Declaration |
| For notingIf you are deemed the successful applicant and accept a position with MoAD, you must be willing to provide identity documents and undergo an identity pre-employment check through a Document Verification Service before a letter of offer is issued. This is no cost for you associated with this check.Submission of applicationWhen submitting your application, please attach the following documents:[ ]  Completed Application Cover Sheet[ ]  Your ‘pitch’[ ]  Resume |
| I declare that the information I have provided in this application is true and correct. |
| Electronic Signature:  |  |
| Date: |  |