



OUR REF: 2009/0539

EXECUTIVE MANAGEMENT GROUP

2.30PM 2.50

Monday, 19 October 2009

Subject to confirmation of attendance for Senate Estimates

AGENDA

1. Children's Trail presentation s 22(1)
2. Website: Curators Blogs s 22(1) Andrew Harper
3. Minutes of last meeting: 7 October 2009
4. Status of Actions Arising
5. HR Monthly Report Andrew Harper
6. CMDP & AWSP programs for 2010 Andrew Harper
7. Strategic Plan 2009 to 2011 Andrew Harper
8. September Visitation s 22(1)
9. Community Learning Office s 22(1)
10. OPH Volunteers: Letters s 22(1)
11. Other business
- a) Update Multimedia Officer position (Hours) s 22(1)

Next meeting: Week commencing Monday 2 November 2009, date/time TBC



OUR REF: 2009/0538

SENIOR MANAGEMENT MEETING

2.30PM

MONDAY, 26 October 2009

AGENDA

1. Web visits September s 22(1)
2. Minutes of previous meeting: 12 October 2009
3. Status of Actions Arising
4. September visitation report s 22(1)
5. Children's Trail (verbal) s 22(1)
6. Online packages: From Colony to Federation (VERBAL) s 22(1)
7. Strategic Plan 2009-12 s 22(1)
8. Future Expert Consultation Arrangements s 22(1)
9. Other business:

Next Meeting: Monday, 9 November 2009



OUR REF: 2009/0538

SENIOR MANAGEMENT MEETING

2.30PM

MONDAY, 12 October 2009

AGENDA

1. Web visits September
2. Policy and CEI for the Online Program and Website
3. Minutes of previous meeting: 28 September 2009
4. Status of Actions Arising
5. August Year to Date 09/10 Financial Results
6. Projected Revenue 09/10
7. Certificate of Compliance: results & report (verbal)
8. HR policies
9. Other business:
 - a. Interim Internal information calendar (verbal)

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Next Meeting: Monday, 26 October 2009

- Xmas Cards - s 22(1)

- Barnett's article